

ACADEMIC COUNCIL MEETING MINUTES
5 May 2022

Members:

<u>Council Chair:</u>	Dr. Julia Dutove	
<u>Council Vice-Chair:</u>	Mr. Jeremy Parker	Notice of Absence

<u>President:</u>	Mr. Justin Kohlman	Notice of Absence
<u>Provost and Vice-President Academic:</u>	Dr. Vanessa Sheane	
<u>Deans:</u>	Dr. Brian Redmond	
	Dr. Carly McLeod	

<u>Director, Student Services:</u>	TBD	
<u>Academic Staff Association:</u>	Dr. Julia Dutove	
	Ms. Lesley Brazier	
	Mr. Jeremy Parker	Notice of Absence
	Dr. Craig Smith	
	Mr. Brent Boutilier	Notice of Absence
	Ms. Deena Honan	
	Ms. Theresa Suderman	
	Ms. Lorelle Warr	
	Dr. Elena Voskovskaia	
<u>Alternates:</u>	Ms. Tamara Van Tassell	
	Ms. Terrah Lindsay	
	Ms. Cara Leaf	
	Dr. Shawn Morton	

<u>Students' Association:</u>	Mr. John Tiede	Notice of Absence
	Ms. Brooklyn Broaders	
	Mr. Tyler Barr	Notice of Absence
	Mr. Jordan Drake	Notice of Absence
	Mr. Josh Winland	
	Ms. Liberte Tiede	Notice of Absence
	Ms. Sara Yelligadu	Notice of Absence
	Ms. Saransh Kapoor	Notice of Absence
	Ms. Nneka Nwaigwe	Notice of Absence
	Mr. Daniel Bekele	Notice of Absence
<u>Alternates:</u>	TBD	

<u>Employees' Association:</u>	Ms. Lana Bennett	Notice of Absence
	Ms. Lisa Hollis	Notice of Absence

<u>Alternate</u>	Ms. Tanya Kinderwater	
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<u>Alberta Union of Provincial Employees:</u>	Ms. Lin Roy	
<u>Alternate:</u>	Ms. Lynette Tye	Notice of Absence
<u>Community Members:</u>	Ms. Dianne McWatt	
	Ms. Sasha Dorscheid	
<u>Non-Voting Guests:</u>	Ms. Megan Slifka	

4171 CALL TO ORDER

The In-Person & ZOOM Academic Council meeting was called to order at 4:00 pm.

4172 AGENDA

Item 7.4 to be removed. The agenda was **APPROVED** as presented by consensus.

CARRIED**4173 MINUTES OF 3 FEBRUARY 2022**

The Minutes of 3 February 2022 were **APPROVED** as presented by consensus.

CARRIED**4174 COMMITTEE REPORTS****Curriculum Committee**

Academic Council received The Curriculum Committee Minutes for 20 April 2022.

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Lorelle Warr to Recommend to the Board of Governors to **APPROVE** the recommendations from the 20 April 2022 Curriculum Committee meeting as presented.

MOTION was **AMENDED** to include amending Item 8.2 in the Curriculum Committee Minutes, Item 2 to “MU1560 and MU1250 or permission from the department” and to also list this item under the School of Applied Science and Technology.

CARRIED

Dr. Carly McLeod presented a slideshow regarding Focus/Emphasis/Concentration. Discussion followed.

MOTIONED by Dr. Carly McLeod; **SECONDED** by Ms. Deena Honan that moving forward we call an intentional group of electives an ‘Emphasis’ in our programs.

CARRIED**4175 POLICY & RECOMMENDATIONS****ACADEMIC ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES POLICY**

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Deena Honan that Academic Council **Recommend** to the Board of Governors to **APPROVE** the revised Academic Accommodations for Students with Disabilities Policy as presented.

CARRIED

COURSE MANAGEMENT POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Deena Honan that Academic Council **Recommend** to the Board of Governors to **Approve** the revised Course Management Policy as presented.

CARRIED

STUDENT RIGHTS AND RESPONSIBILITIES POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Brooklyn Broaders that Academic Council **Recommend** to the Board of Governors to **Approve** the updated Student Rights and Responsibilities Policy as presented with the updated signature changed to NWP.

CARRIED

TUITION AND FEES POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Lorelle Warr that Academic Council **Recommend** to the Board of Governors to **Approve** the revised Tuition and Fees Policy as presented.

CARRIED

ACADEMIC SCHEDULE POLICY AND PROCEDURE

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Deena Honan that Academic Council **Recommend** to the Board of Governors to **Approve** the revised Academic Schedule Policy and Procedure as presented with the 9.3 removed and spacing corrected.

CARRIED

ACCESS TO CONFIDENTIAL STUDENT RECORDS INFORMATION POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Mr. Josh Winland that Academic Council **Recommend** to the Board of Governors to **Approve** the revised Access to Confidential Student Records Information Policy as presented.

CARRIED

ATHLETIC ELIGIBILITY STANDARDS POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Brooklyn Broaders that Academic Council **Recommend** to the Board of Governors to **Approve** the revised Athletic Eligibility Standards Policy as presented with the revision in 3.1 to be changed to NWP.

CARRIED

PARTNERSHIP AND COLLABORATION POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Lorelle Warr that Academic Council **APPROVE** the **Removal** of the Partnership and Collaboration Policy.

CARRIED

RESEARCH GRANTS POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Lorelle Warr that Academic Council **APPROVE** the **Removal** the Research Grants Policy.

CARRIED

PEER REVIEW PUBLICATION POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Lorelle Warr that Academic Council **APPROVE** the **Removal** the Peer Review Publication Policy.

CARRIED

DISTANCE EDUCATION POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Brooklyn Broaders that Academic Council **APPROVE** the **Removal** the Distance Education Policy.

CARRIED

COURSE ACCESS POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Brooklyn Broaders that Academic Council **APPROVE** the **Removal** the Course Access Policy.

CARRIED

4176 NEW BUSINESS

ENROLLMENT UPDATE

Dr. Vanessa Sheane did not have an update but said there would be information available in June.

INSTRUCTOR EMERITUS

Academic Council received a recommendation to approve eligible retired NWP faculty to receive Instructor Emeritus status.

MOVED by; Ms. Lesley Brazier and **SECONDED** by; Mr. Josh Winland that, Academic Council approve Dr. Rene Gadacz-Gould to receive Instructor Emeritus. More information is needed, and Dr. Denise Nowicki and Dr. Daryl White will be invited to the next Academic Council meeting.

TABLED

ACADEMIC COUNCIL BYLAWS

Revisions include the removal of sub-committee Terms of Reference and operational procedures being put into appendixes.

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Deena Honan that Academic Council **Recommend** to the Board of Governors to **APPROVE** the revised Academic Council Bylaws as presented with 1.2.2 Students Association name being updated to NWPSA and 3.9.3 having 'college' changed to 'polytechnic'.

CARRIED

ACADEMIC COUNCIL SUB-COMMITTEE TERMS OF REFERENCE (TOR)

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Mr. Josh Winland that Academic Council **APPROVE** the changes to the Sub-Committee TOR's as presented with grammar corrections made.

CARRIED

2022-2023 ACADEMIC COUNCIL MEMBERSHIP

MOTIONED by Ms. Lorelle Warr; **SECONDED** by Ms. Deena Honan that Academic Council **Recommend** to the Board of Governors to **APPROVE** the 2022-2023 Academic Council Membership as presented with the corrections made to include Mr. Misha Alberta as a regular ASA member and Daniel Bekele as SAVP.

CARRIED

2022-2023 ACADEMIC COUNCIL MEETING DATES

September 8, 2022
 November 3, 2022
 December 1, 2022 (Only if required)
 February 9, 2023
 May 11, 2023

Dates are for information only.

IMPORTANT DATES

Conversation was held regarding moving Convocation to June instead of March and to combine both campuses into one big event.

MOTIONED by Ms. Megan Slifka; **SECONDED** by Mr. Josh Winland that Academic Council **Recommend** to the Board of Governors to **APPROVE** the revision to 2022-2023 Important Dates (June Convocation) as presented.

CARRIED

4177 TREND IN HIGHER EDUCATION DISCUSSION

Centre for Teaching and Learning

Ms. Lorelle Warr presented the draft TOR and asked for feedback. Some points that were brought up:

- Discussion about the use of ‘andragogy’, possibly change the language.
- Membership or Advisory Council - Indigenous Services, Accessibility Services
- Faculty Fellows application process or have 1 representative from each school
- Each school should have representation – membership process to be determined
- Point of CTL – faculty driven
- Academic Council is first consultation so far, haven’t approached other committees yet.

TOPIC FOR NEXT MEETING:

Misconduct focusing on plagiarism

Ms. Lesley Brazier will work on an information sheet to be ready to attach to next meeting agenda.

4178 OPEN DISCUSSION

Nothing was discussed

4179 ADJOURNMENT

Meeting adjourned by consensus at 6:02 pm.

Julia Dutove
Julia Dutove (Mar 27, 2023 14:27 MDT)

Dr. Julia Dutove, Chair

Terri Trask

Ms. Terri Trask, Records

4171	CALL TO ORDER	3235
4172	AGENDA	3235
4173	MINUTES OF 3 FEBRUARY 2022.....	3235
4174	COMMITTEE REPORTS	3235
4175	POLICY & RECOMMENDATIONS.....	3235
4176	NEW BUSINESS	3237
4177	TREND IN HIGHER EDUCATION DISCUSSION	3239
4178	OPEN DISCUSSION	3239
4179	ADJOURNMENT	3239









5May2022 Academic Council Minutes

Final Audit Report

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